

<b>REQUEST FOR QUOTATIONS</b> <b>(THIS IS NOT AN ORDER)</b>		THIS RFQ <input checked="" type="checkbox"/> IS <input type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE		PAGE 1 OF 14 PAGES	
1. REQUEST NO. W912MM-14-T-0023	2. DATE ISSUED 08-Apr-2014	3. REQUISITION/PURCHASE REQUEST NO. F9A3CE4077A005	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING	
5a. ISSUED BY SDANG BASE CONTRACTING OFFICE - FA6411 ATTN: GREGORY JOHNSON 1201 W. ALGONQUIN SIOUX FALLS SD 57104-0264			6. DELIVER BY (Date) <b>SEE SCHEDULE</b>		
5b. FOR INFORMATION CALL: (Name and Telephone no.) (No collect calls) GREGORY P. JOHNSON 605-988-5932			7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)		
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION (Consignee and address, including ZIP Code) F9A3CE - SDANG (CE) GORDON HALDEMAN 1201 W. ALGONQUIN ST. SIOUX FALLS SD 57104-0264 TEL: 605 988 5787 FAX:		
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS: (Date) 17-Apr-2014					
<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.					
11. SCHEDULE (Include applicable Federal, State, and local taxes)					
ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
<b>SEE SCHEDULE</b>					
12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS No. %	
<b>NOTE: Additional provisions and representations <input type="checkbox"/> are <input type="checkbox"/> are not attached.</b>					
13. NAME AND ADDRESS OF QUOTER (Street, City, County, State, and ZIP Code)		14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
		16. NAME AND TITLE OF SIGNER (Type or print)		TELEPHONE NO. (Include area code)	

## Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1	Lot		

### FERTILIZATION AND WEED CONTROL FFP

The contractor shall provide all materials, licenses, tools, supplies, equipment, transportation and labor to develop and implement a fertilization and weed control plan for the designated areas at the South Dakota Air National Guard (SDANG) in accordance with the Statement of Work.

**SITE VISIT:** A site visit is planned for 9:00 a.m. on Friday April 11, 2014. Please email confirmation that you are planning to attend to Gregory.johnson.5@ang.af.mil. Information provided at any subsequent visits as well as answers to questions shall not change/qualify the terms and conditions of the solicitation and specifications. Terms remain unchanged unless the solicitation is amended in writing.

### WAGE DETERMINATION:

Currently, Wage Determination No.: 2005-3025 Revision No.:15, dated 06/25/2013 is applicable to this purchase. However, the current prevailing Wage Determination will be incorporated at time of award. Additional Service Contract Act data is available at <http://www.wdol.gov/>.

### PRE-PERFORMANCE CONFERENCE:

After contract award and prior to commencement of work a pre-performance conference will be scheduled with the awardee

### PAYMENT:

Progress invoicing will be available but shall not exceed 3 progress invoices and 1 final invoice. Payment by electronic funds transfer and use of Wide Area Workflow Receipt and Acceptance is required

FOB: Destination

PURCHASE REQUEST NUMBER: F9A3CE4077A005

SIGNAL CODE: A

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NET AMT

## Section C - Descriptions and Specifications

STATEMENT OF WORK

**STATEMENT OF WORK  
FOR  
FERTILIZATION AND WEED CONTROL**

**1. DESCRIPTION OF SERVICES.**

The contractor shall provide all materials, licenses, tools, supplies, equipment, transportation and labor to develop and implement a fertilization and weed control plan for the designated areas at the South Dakota Air National Guard (SDANG), Joe Foss Field.

**1.1. BASIC SERVICES.**

The contractor shall develop a Fertilization and Weed Control plan for approval. The plan will require approval by the South Dakota Air National Guard Facilities Manager prior to implementation and is subject to the Contracting Officer's approval. The Contractor's plan shall establish the strategy and methods for conducting a safe, effective, and environmentally sound program. There are 4 distinct areas designated for this plan: Lawn Areas, Open Areas, Sterilized Areas, Rock Beds (refer to Area Map and Estimated Workload Data). Prospective Contractors may request any additional information necessary and request access to the site where services are to be performed in order to satisfy themselves regarding all general and local conditions. A plan that includes multiple applications which provides satisfactory results is anticipated. In developing the plan, the contractor may want to address continuous monitoring, application rates and procedures, schedules, warranties, safety and quality control. The approach should use an effective commercial fertilizer/lime application program and targeted (effective, environmentally sound) commercial pest control methods using multiple applications to achieve satisfactory results. The plan shall comply with all applicable Environmental Protection Agency (EPA), Occupational Safety and Health Administration (OSHA), state/local regulatory guidance on pesticide storage, disposal and applications.

**1.1.1. Irrigated Lawn Areas** – These are irrigated areas in and around base facilities that are watered by an automatic sprinkler system. The base recognizes and follows the City of Sioux Falls watering schedules and restrictions. Our irrigation rates are approximately one inch per week. Turf condition in irrigated lawn areas is fair to good, with a majority of the grass being a Kentucky bluegrass blend. We traditionally try to mow these areas on Tuesday and Wednesday, weather permitting. We aerate these areas annually in the fall. Contractor's fertilization and weed control plan shall provide fertilizer, pre-emergent, and post emergent weed control through-out the growing season to maintain satisfactory, healthy and substantially weed free results in these areas.

**1.1.2. Non-Irrigated Lawn Areas** – These are non-irrigated areas that range from boulevards to large open areas. The grass types range from Kentucky bluegrass to wild brome grass. The condition of the turf is somewhat dependant on weather conditions, but on average, the condition of the turf is fair. We aerate these areas annually in the fall. Mowing schedule varies for these areas. Contractor's fertilization and weed control plan shall

provide fertilizer, pre-emergent and post emergent weed control through-out the growing season to maintain satisfactory, healthy and substantially weed free results in these areas.

- 1.1.3. Rock Beds Areas** – These are landscaped areas in and around buildings and other structures. Contractor’s fertilization and weed control plan shall maintain all rock beds to be totally free of weeds and grasses for the duration of the growing season. This is anticipated to require multiple applications through-out the growing season. Contractor will guarantee that the chemical products used will not damage any plants in the rock beds. The Contractor will replace any plants if damage has occurred which can be attributed to the products used.

\* NOTE\* There is a Rock Bed around the South Dakota Air National Guard Sign on the Northwest side of the intersection of Algonquin ST and Minnesota Ave and just outside the Southeastern corner of the fenced Airport property. This is approximately 4 blocks east of the Main Gate.

- 1.1.4. Sterilized Areas** – These are fence lines where mow-strip isn’t present, POL dike area and “Old Moat” areas. Contractor’s fertilization and weed control plan shall provide total vegetation control for the duration of the growing season

## 2. SERVICE DELIVERY SUMMARY.

Performance Objective	SOW Paragraph	Performance Threshold
<p><b>Develop and Comply with the Approved Fertilization and Weed Control Plan.</b></p> <p>Timely development and submittal of approved plan. All Areas are satisfactorily maintained. All pesticide usage is reported to SDANG officials. All pesticides are mixed off base when possible. All pesticides are disposed of properly at an approved off base disposal area.</p>	1.1.	Customer complaints shall not exceed 2 per month.

- 3. GOVERNMENT FURNISHED PROPERTY AND SERVICES.** There will be no government furnished property or services for this service contract.

## 4. GENERAL INFORMATION.

**4.1. QUALITY CONTROL.** The contractor shall develop and maintain a quality control program to ensure systematic inspection of designated areas for satisfactory results. The contractor shall develop and implement procedures to identify and prevent defective services from occurring. As a minimum, the contractor shall develop quality control procedures that address the areas identified in paragraph 2, Service Delivery Summary. The Contractor must identify a specific Quality Control Inspector (QCI) to be notified of defective services.

**4.2. QUALITY ASSURANCE.** The government will periodically evaluate the contractor's performance in accordance with the Government's Quality Assurance Surveillance Plan.

**4.3. GOVERNMENT REMEDIES.** The contracting officer shall follow the requirements of FAR 52.212-4, Contract Terms and Conditions for Commercial Items (March 2009), for contractor's failure to correct nonconforming services.

**4.4. HOURS OF OPERATION.** Normal duty schedule is limited to 7am to 5pm Tuesday through Friday excluding all Federal Holidays. Work outside these duty hours requires prior coordination and approval by COR. We traditionally try to mow on Tuesday and Wednesday, weather permitting.

**4.5 CONTRACTING OFFICER'S REPRESENTATIVE (COR).** The Contracting Officer will designate a COR in writing. The COR's responsibilities will include but are not limited to evaluating services and performance provided under the Contract.

**4.6 SECURITY REQUIREMENTS.** Contractor shall provide the information requested on the "South Dakota Air National Guard Contractor's Security Checklist" (See appendix D) for each employee accessing Joe Foss Field. As part of this checklist a criminal background check through each employee's primary county of residence is required (at the Minnehaha County Clerk of Courts charges approximately \$15 for that records research). The Checklist will be forwarded to the contractor upon award of this contract. The checklist and the Records Research Report from the Clerk of Courts should be submitted no later than 2 weeks prior to the date of performance. Contractor personnel shall have valid state issued picture identification in their possession at all times while on the installation. Vehicles are subject to search while on Joe Foss Field.

**4.7 ENVIROMENTAL REQUIREMENTS.** All pesticides shall be preferentially nominated by the Contractor from the current Armed Forces Pest Management Board (AFPMB) STANDARD PESTICIDES LIST AVAILABLE TO DOD COMPONENTS AND AGENCIES (available at: <http://www.afpmb.org/pubs/standardlists/dod%20pesticides%20list.pdf> ) and shall be approved by the Government prior to any application.

**4.7.1.** If need for any additional pesticide or other pest management strategy is identified that is not on the current AFPMB list, the Contractor shall coordinate with the Government for compliance with the Installation Pest Management Plan and approval prior to application or the start of any work.

**4.7.2.** Contractor shall provide all items (MSDS) required for Hazardous Material Identification as described in the "Contractor Requirements for Hazardous Material Identification" document. (See appendix C).

**4.7.3.** Contractor shall prepare and maintain daily records of all pest management efforts, both chemical and non-chemical, including surveillance using DD Form 1532-1 and associated directions. Contractor shall promptly provide signed copies of completed reports to installation IPM Coordinator through Contracting Officer's Technical Representative (COTR).

**4.8. SPECIAL QUALIFICATIONS.** The contractor will have a licensed applicator specifically assigned to support this contract and available within 24 hours to meet with government personnel. Moreover, all contract employees that apply herbicides must have a South Dakota herbicide application certificate/license. The contractor will be responsible to ensure that the licenses/certificates and training of contractor personnel are kept current and a copy of the certificate/license will be provided to the government prior to the start of the contract period. In addition, all mixing and storage of herbicides shall be performed off the installation. If the contractor spills or releases any hazardous substances (example, substances listed in 40 CFR 302), the contractor should immediately notify the Government representative and base environmental coordinator.

## 5. ESTIMATED WORKLOAD DATA

ITEM	NAME	ESTIMATED QUANTITY	
1	Fertilization/ Weed Control Program	5	Months
2	Estimated Total Lawn Area	707,655	Square feet
3	Estimated Total Open Areas	1,902,843	Square feet
4	Estimated Total Rock Bed Areas	119,394	Square feet
5	Estimated Total Sterilized Areas	61,242	Square feet

## 6. ATTACHMENTS

**Attachment 1 - Contractor Requirements for Hazardous Material Identification**

**Attachment 2 - ARMED FORCES PEST MANAGEMENT BOARD (AFPMB)  
STANDARD PESTICIDES LIST AVAILABLE TO DOD COMPONENTS AND  
AGENCIES**

**Attachment 3 - Maps and/or Site Plans (Provided at the time of award or upon  
approved request from the Contracting Office)**

**Attachment 4 - South Dakota Air National Guard Contractor's Security Checklist  
(provided at time of award).**

## Section E - Inspection and Acceptance

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government



## Section F - Deliveries or Performance

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 22-APR-2014 TO 21-SEP-2014	N/A	F9A3CE - SDANG (CE) GORDON HALDEMAN 1201 W. ALGONQUIN ST. SIOUX FALLS SD 57104-0264 605 988 5787 FOB: Destination	F9A3CE

## Section H - Special Contract Requirements

INSURANCE52.228-5

**Reference Clause 52.228-5 “Insurance – Work on a Government Installation”** - Prior to Contractor’s performance, a correctly completed certificate of insurance must be provided to the Contracting Officer.

Type of insurance coverage and minimum amounts are listed below:

- a. Workman’s Compensation, amount: \$100,000.
- b. Comprehensive General Liability, amount: \$500,000 per occurrence for bodily injury.
- c. Contractor-furnished vehicles must have a written comprehensive form of policy for automobile liability. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the contract. Policies covering automobiles shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage.
- d. Contractor employees must have a valid driver’s license and proof of insurance for any personal vehicle to be utilized on 114FW complex. Proof of insurance must be available upon request by 114FW Security personnel.

## Section I - Contract Clauses

## CLAUSES INCORPORATED BY REFERENCE

52.212-4	Contract Terms and Conditions--Commercial Items	SEP 2013
52.219-6	Notice Of Total Small Business Set-Aside	NOV 2011
52.222-41	Service Contract Act Of 1965	NOV 2007
52.223-1	Biobased Product Certification	MAY 2012
52.223-3	Hazardous Material Identification And Material Safety Data	JAN 1997
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-17	Affirmative Procurement of EPA-Designated Items in Service and Construction Contracts	MAY 2008
52.237-1	Site Visit	APR 1984
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
252.201-7000	Contracting Officer's Representative	DEC 1991
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	JUN 2012

## CLAUSES INCORPORATED BY FULL TEXT

## 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

**<http://farsite.hill.af.mil/vffara.htm>**

(End of provision

Section K - Representations, Certifications and Other Statements of Offerors

CLAUSES INCORPORATED BY REFERENCE

52.204-7	System for Award Management	JUL 2013
52.212-3	Offeror Representations and Certification--Commercial Items	NOV 2013

## Section L - Instructions, Conditions and Notices to Bidders

QUOTING INSTRUCTIONSQUESTIONS AND ANSWERS:

All questions and answers must be in writing. Email all questions to [Gregory.johnson.5@ang.af.mil](mailto:Gregory.johnson.5@ang.af.mil). Do not contact other Government personnel as this will only delay receipt of answers. All questions and the answers provided will be released to all eligible offerors on a non-attribution basis.

PREPARING YOUR QUOTE:

Please complete and sign page one of this form. Provide the total lump sum amount for the entire Contract Line Item Number (CLIN) 0001. Submit this signed form with pricing as your QUOTE **no later than 5:00pm (local time), April 17, 2014** by EMAIL or FAX. EMAIL quotes will be accepted at [Gregory.johnson.5@ang.af.mil](mailto:Gregory.johnson.5@ang.af.mil); FAX quotes will be accepted at 605-988-5997.

## CLAUSES INCORPORATED BY REFERENCE

52.212-1                      Instructions to Offerors--Commercial Items                      JUN 2008

## CLAUSES INCORPORATED BY FULL TEXT

## 52.222-42      STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE  
DETERMINATION Employee Class    Monetary Wage-Fringe Benefits

11000 – General Services And Support Occupations	
11030 – Cleaner, Vehicles	8.41
11090 – Gardener	14.63
11210 – Laborer, Grounds Maintenance	11.68
11260 – Pruner	10.68
11270 – Tractor Operator	13.65

(End of clause)

## 52.237-1      SITE VISIT (APR 1984)

Offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

(End of provision)

Section M - Evaluation Factors for Award

CLAUSES INCORPORATED BY REFERENCE

52.212-2 Evaluation - Commercial Items

JAN 1999